



SOCIÉTÉ DE DÉVELOPPEMENT COMMUNAUTAIRE
PRESCOTT-RUSSELL
COMMUNITY DEVELOPMENT CORPORATION



Invitation to tender (IT)
For TROPHY CREATION service
IT PRCDC

Tenders will be accepted until and no later than:

April 30th 2022 at 4:00 pm

Addressed to:

Karianne Simard, Projects Coordinator
(PRCDC)

519 Main St. E., Hawkesbury, Ontario K6A 1B3

Avec l'appui du gouvernement du Canada
à travers l'Agence fédérale de développement
économique pour le Sud de l'Ontario.

Canada 

Invitation to tender for the following service: Trophy creation - Gala de l'Excellence Event

General information

The Prescott-Russell Community Development Corporation is a support agency for regional economic development in the Prescott and Russell territory. A team of professionals offers its services in the following four areas:

- Consulting and financial support for businesses;
- Support for community projects and initiatives;
- Support for development and access to training;
- Promotion of local economic development.

The main objective is to maintain and create jobs in the community. The Prescott-Russell Community Development Corporation (PRCDC), through an investment fund, offer high-risk funding to small and medium-sized businesses in the form of loans, loan guarantees and shared capital.

We support and encourage all job creation and enhancement initiatives.

The objectives of the PRCDC are as follow:

- Stimulate job creation by supporting existing businesses and the development of new ones;
- Stimulate entrepreneurship in the Prescott-Russell region;
- Promote the development of employment, education and training.

The Prescott-Russell Community Development Corporation (PRCDC) is a non-profit organization sponsored by FedDev Ontario through the Community Futures Development Program. The PRCDC is managed by a volunteer board of directors representing the business, education and agricultural sectors.

Invitation to tender for the following service: Trophy creation - Gala de l'Excellence Event

Event description

The Prescott-Russell Gala of Excellence is a major event that is held every two years and has been in effect since 1991. The ultimate mandate of the Gala of Excellence is to promote the impact of small and medium businesses that operate and contribute to the prosperity and economic growth of Prescott-Russell. Represented by **17 nomination categories** and more than twenty sponsors, the event brings together nearly 300 guests every two years under an enchanting theme. This event is the perfect opportunity to promote your creations to businesses and entrepreneurs in Prescott-Russell.

Tender details

Governed by the Prescott-Russell Community Development Corporation, the Gala of Excellence wishes to receive professional trophy creation service tenders for the event which will be held on October 15th 2022. The Prescott-Russell Community Development Corporation is looking for an artist or group of artists who can create trophies for the award ceremony at the event.

Project details

Concept and creation of trophies reflecting the work, the impact of small and medium businesses, entrepreneurship and excellence. Producing **17 identical trophies** of different sized, including 14 medium and 3 large. The trophies must have sufficient space to engrave the category of nomination, the name of the business as well as the sponsor. **Creation time: July to September 2022.** A budget of **\$3,000** is allocated for the creation of the trophies. In addition to this amount, the organizing committee offers the artist 1 ticket for the event worth \$125, the opportunity to speak before the presentation of the winners in order to explain the inspiration behind the work and exposure (photo of the artist and his/her story) will be on the Gala of Excellence social media, website and evening booklet.

Size of trophies

Small: height +/- 8"

Medium: Height +/- 12"

Large: Height +/- 14"

A **\$3,000** budget is allocated for the creation of trophies.

Invitation to tender for the following service: Trophy creation - Gala de l'Excellence Event

Bid (tender) preparation

All bids (tenders) must be received no later than **April 30th 2022 at 4:00 pm.**

As you are aware, it is difficult to plan an event with security measures that remain unstable to this day. We ask that you include in your tender your implications if we need to cancel or postpone the event (deadlines, costs and others).

The bids/tenders must be submitted in the form of 6 copies in a sealed envelope addressed and sent to:

*Karianne Simard,
Projects Coordinator
519 Main St. E., Hawkesbury ON K6A 1B3.
The envelope must bear the following indication:
Tender – 2022 Gala of Excellence - Decoration*

For any questions, please contact Karianne Simard by email at ksimard@sdcp-prcdc.ca or by telephone (cell) at 613-677-4320