



# Gala EXCELLENCE 2026

# REQUEST FOR PROPOSALS

## PHOTOGRAPHY SERVICES

Financé par l'Agence fédérale  
de développement économique  
pour le Sud de l'Ontario

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Canada 



Centre de **services à l'emploi**  
**Employment Services Centre**



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### PRESCOTT AND RUSSELL COMMUNITY DEVELOPMENT CORPORATION (PRCDC)

Proposals must be received no later than:

**May 6, 2026 at 12:00 p.m. (noon)**

**Addressed to:**

John Candie, Executive Director  
PRCDC

519 Main Street East Hawkesbury, Ontario K6A 1B3

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## GENERAL INFORMATION

The **Prescott and Russell Community Development Corporation (PRCDC)** is an organization dedicated to supporting regional economic development within the United Counties of Prescott and Russell. A team of professionals delivers services in the following four areas of intervention:

- Providing technical and financial support to businesses;
- Supporting community initiatives and projects;
- Supporting the development of and access to training;
- Promoting regional economic development.

The primary objective of its work within the community is the retention and creation of jobs.

Through an investment fund, the PRCDC provides financing to small and medium-sized enterprises in the form of loans, loan guarantees, and equity investments. It supports and encourages all initiatives that contribute to job creation and workforce development.

The PRCDC is a non-profit organization funded by FedDev Ontario under the Community Futures Program. It is governed by a volunteer Board of Directors composed of representatives from the business sector.

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## EVENT DESCRIPTION

The **Gala Excellence 2026 – 40 Years of Success**, organized by the Prescott and Russell Community Development Corporation (PRCDC), is the premier entrepreneurial recognition event in Prescott and Russell.

Held every two years since 1991, the Gala celebrates businesses, organizations, and leaders who actively contribute to the region's economic vitality and prosperity.

The event will bring together nearly **300 guests** from the business, municipal, institutional, and community sectors for a prestigious and memorable evening.

The awards ceremony represents the central highlight of the Gala and is a powerful moment of emotion, recognition, and media visibility. Photographic coverage of the event plays an essential role in showcasing the award recipients, partners, and the institutional image of the PRCDC.

In this context, photography plays a strategic role. It is not solely intended to document the event; **it must tell a story — that of a dynamic region**, inspiring entrepreneurs, and a defining moment in the economic history of Prescott and Russell.

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### SERVICE REQUIREMENTS

Under the governance of the Prescott and Russell Community Development Corporation (PRCDC), the Gala Excellence 2026 is seeking proposals for professional event photography services for the event to be held:

**October 24, 2026**  
**Caledonia Community Centre**  
**St-Bernardin, Ontario**

### PROJECT DETAILS

The selected provider will act as the official photographer of the event. Photographic coverage must include, at a minimum:

- Photos of the decorated venue prior to guest arrival;
- Photos of the entrance and red carpet (if applicable);
- Atmosphere during the welcome cocktail reception;
- Photos of the dinner and overall ambiance;
- Official protocol photos of each award recipient with their sponsor and trophy;
- Group photo of all award recipients;
- Photos of dignitaries, partners, and key moments of the ceremony;
- Photos of the photo area or signature wall;
- Photos of the cocktail area;
- Photos of the live band.

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### PROJECT DETAILS (CONTINUED)

The photographer shall:

- Provide a minimum number of professionally edited high-resolution photographs;
- Deliver the photographs within a maximum timeframe to be determined;
- Grant the PRCDC usage rights for promotional and institutional purposes.

An approximate budget of **\$2,500** + applicable taxes has been allocated for photography services.

### SUBMISSION OF PROPOSALS

All proposals must be received no later than May 6, 2026, at 12:00 p.m. (noon). Each service proposal must include a portfolio featuring sample photographs.

The lowest proposal may not necessarily be accepted and the PRCDC reserves the right to accept/reject any or all proposals and/or reissue the Request for Proposal in its original or revised form.

Proposals must be submitted in a sealed envelope, delivered and addressed to:

**John Candie, Executive Director**  
**Prescott and Russell Community Development Corporation**  
**519 Main Street East Hawkesbury, Ontario K6A 1B3**

The envelope must be clearly marked as follows:

**PROPOSAL – GALA EXCELLENCE 2026**  
**PHOTOGRAPHY SERVICES**

For any questions regarding this Request for Proposals,  
please contact:

**[ksimard@sdcp-prcdc.ca](mailto:ksimard@sdcp-prcdc.ca)**