Société de développement communautaire
Prescott-Russell
Community Development Corporation
Une Société d'aide au développement des collectivités
A Community Futures Development Corporation

THE FIRST 6 MONTHS

Operation	
	I have set up a tracking system for my clients
	I have compared my suppliers' prices
	I have evaluated my staff's performance
	I have created a database (clients, suppliers and contacts)
	I have completed all the monthly forms for my business (SD/GST/HST)
Sales and marketing	
	I have reviewed my competitive analysis to ensure my competitive advantage
	I have sent out a survey to my clients (service improvement)
	I am offering new products and services to the market at competitive prices
	I have evaluated the budget for promotional items and website
	I am present on social media
Finances	
	I have met with my banker and/or investor to analyse my finances
	I have adjusted my projections to coordinate with my expenses and revenues
	I am recovering my accounts receivable on a regular basis
	I have developed new credit policies for my accounts receivable
Notes	